



TOWN of WAREHAM

Board of Selectmen/Sewer Commissioners

Meeting Agenda

7:00 P.M. Wareham Multi Service Center, Selectmen's Meeting Room 320, 48 Marion Road,
Wareham, MA

1. **CALL TO ORDER BY CHAIRMAN**
2. **ROLL CALL**
3. **ANNOUNCEMENTS**
4. **CITIZENS PARTICIPATION**
5. **WESTFIELD DISCUSSION**
6. **CONSENT AGENDA**
 - a. Authorization to sign bills and documents, etc.
 - b. CDM bills.
 - c. Approval of November 13, 2012 regular meeting minutes.
 - d. Interviews and or Appointments to the Wareham Historic District Commission and Wareham Cultural Council.
7. **LICENSES AND PERMITS**
 - a. Seasonal Liquor License Extension Request for Bay Point Club, 19 Bay Pointe Drive, Onset.
 - b. Request from the Wareham Village Association, c/o Anthi Frangiadis, P.O. Box 484, Wareham, MA for their annual Christmas Parade. The parade will begin at Besse Park to Main Street to Tremont Nail Parking lot on Saturday, December 8, 2012 (rain date December 9, 2012) at 3:00 p.m.
8. **SEWER BUSINESS**
 - a. Special Legislation for sewer commissioners.
 - b. Funding source for contract 2.
 - c. Capping of betterment for contract 2.
 - d. Any other sewer business.
9. **TOWN BUSINESS**

Continued – Board of Selectmen/Sewer Commissioners Meeting Agenda 11/27/2012.

- a. Approval of memorandum of understanding and management plan from the Division of Marine Fisheries.
- b. Vote to execute TIFF agreement.
- c. Discussion re. increase fees for municipal lien certificates.
- d. Discussion re. TA hiring.
- e. Donation of 55" TV from WCTV to COA.
- f. Any other Town business not reasonably anticipated 48 hours prior to the posting of this meeting.

10. TOWN ADMINISTRATOR'S REPORT

- a. Machine surplus request – 1993 Backhoe excavator

11. LIAISON REPORTS

12. ADJOURNMENT

13. SIGNING OF DOCUMENTS APPROVED BY THE BOARD

12/11/2012

MINUTES OF MEETING OF SELECTMEN/SEWER COMMISSIONERS

Date of Meeting: November 27, 2012
Date of Transcription: November 30, 2012
Transcribed by: Janet Wilson

1. CALL MEETING TO ORDER BY CHAIRMAN

Chairman Winslow called the meeting to order.

MOTION: Selectman Teitelbaum moved to have Selectman Begley serve as Clerk pro-tem. Selectman Slavin seconded.

VOTE: 4-0-0 (Unanimous)

2. ROLL CALL

Selectmen Present: Stephen M. Holmes, Chairman, Absent
Cara A. Winslow, Chairman, pro-tem
Ellen M. Begley, Clerk, pro-tem
Alan H. Slavin
Peter Teitelbaum

Also present: Derek Sullivan, Interim Town Administrator

3. ANNOUNCEMENT

Chairman Winslow held a moment of silence for Jordan Lopes.

Church of the Good Shepherd will host its annual Christ Fair on December 8th from 9am to 2pm. For more information call 295-2840.

Gleason Family YMCA will host it's Snowy Night, Bright Lights on Friday December 28th from 6-8pm. To register call 295-9622 ext. 15

Wendy's will be holding a fundraiser to assist the efforts of the Friends of the Elderly on December 13th from 5-8pm.

Wareham Garden Club will be holding it's annual Christmas Faire at the First Congregational Church on December 1st at 9am.

The Wareham Hurricane Sandy Coalition is collecting fire extinguishers and smoke detectors until December 15th.

Wareham High School's Winter Color Guard will be hosting it's annual Pancake Breakfast with Santa on December 8th from 8am – 12pm.

SELECTMEN/SEWER COMMISSIONERS MEETING - 11-27-12

(CONT'D)

Gleason Family YMCA will host Flick and Float "Arthur Christmas" contact 295-9622 ext. 27 for more information.

Onset Bay Association's New Year's Eve party will be held at the Bay Pointe Country Club. Tickets are \$50 pp.

Wareham Village Association will be holding a Christmas Parade on December 8th.

The Finance Committee and the Board of Selectmen are holding a joint meeting tomorrow evening at 6pm in room 225.

4. CITIZENS PARTICIPATION

Present before the board: Claire Smith, Eleanor Martin & Winna Dean
Ms. Smith spoke about the dire need for fire extinguishers as well as smoke detectors for the people affected by Hurricane Sandy. They are also looking for non-latex gloves and masks.

Present before the board: Sharon Gomes
Ms. Gomes was before the board with some questions regarding the legal fees under contract 2.

5. WESTFIELD DISCUSSION

Nothing was discussed.

6. CONSENT AGENDA

- a. Authorization to sign bills and documents, etc.
- b. CDM bills

MOTION: Selectman Begley moved to approve payment to CDM Smith in the amount of \$4,390.83, Contract 2, Invoice 17. Selectman Teitelbaum seconded.

VOTE: 4-0-0 (Unanimous)

MOTION: Selectman Begley moved to approve payment to CDM Smith, Invoice 18, Contract 2 in the amount of \$4,172.47. Selectman Teitelbaum seconded.

VOTE: 4-0-0 (Unanimous)

MOTION: Selectman Begley moved to approve payment to CDM Smith, Invoice #19, Contract 2 in the amount of \$8799.98. Selectman Teitelbaum seconded.

VOTE: 4-0-0 (Unanimous)

MOTION: Selectman Begley moved to approve payment to CDM Smith, Invoice # 22, Contract 1, in the amount of \$1237.28. Selectman Teitelbaum seconded.

VOTE: 4-0-0 (Unanimous)

- c. Approval of November 13, 2012 regular meeting minutes

SELECTMEN/SEWER COMMISSIONERS MEETING - 11-27-12

(CONT'D)

MOTION: Selectman Begley moved to approve the regular meeting minutes of November 13, 2012. Selectman Teitelbaum seconded.

VOTE: 4-0-0 (Unanimous)

- d. Interviews and or Appointments to the Wareham Historic District Commission and Wareham Cultural Council

Present before the board: Mary Nyman

Ms. Nyman was before the board seeking appointment to the Wareham Cultural Council. Ms. Nyman is a retired teacher and said that she is very interested in working on the council.

MOTION: Selectman Begley moved to appoint Mary Nynam as a member of the Wareham Cultural Council to a term to expire no later than June 30, 2015. Selectman Slavin seconded.

VOTE: 4-0-0 (Unanimous)

Present before the board: Cheryl Knapp

Ms. Knapp would like to serve as a member of the Historic District Commission. She is currently a member of the Wareham Historical Commission.

MOTION: Selectman Begley moved to appoint Cheryl Knapp as a member to the Historic District Commission to a term to expire no later than June 30, 2015. Selectman Teitelbaum seconded.

VOTE: 4-0-0 (Unanimous)

7. LICENSES & PERMITS

- a. Seasonal Liquor License Extension Request for Bay Point Club 19 Bay Pointe Drive, Onset.

MOTION: Selectman Begley moved to approve the Seasonal Liquor License Extension to Bay Pointe Club, 19 Bay Pointe Drive from December 1, 2012 through January 15, 2013. Selectman Slavin seconded.

VOTE: 4-0-0 (Unanimous)

- b. Request from the Wareham Village Association, c/o Anthi Frangiadis, P.O. Box 484, Wareham, MA for their annual Christmas Parade. The parade will begin at Besse Park to Main Street to Tremont Nail Parking lot on Saturday, December 8, 2012 (rain date December 9, 2012) at 3:00 p.m.

Present before the board: Anthi Frangiadis

Ms. Frangiadis spoke about the change of the parade route this year. They will step off at 3pm and the route will continue onto Main Street and end at the Tremont Nail rather than the Town Hall as in the years past.

MOTION: Selectman Begley moved to approve the application from Wareham Village Association, c/o Anthi Frangiadis, P.O. Box 484, Wareham, MA for their annual Christmas parade. The Parade will begin at Besse Park to Main Street to

SELECTMEN/SEWER COMMISSIONERS MEETING - 11-27-12

(CONT'D)

Tremont Nail Parking Lot on Saturday, December 8, 2012 (rain date: December 9, 2012) at 3pm. It is understood and agreed that the Town will be held harmless from liability as to damage to property or injuries to any persons. Selectman Teitelbaum seconded.

VOTE: 4-0-0 (Unanimous)

Ms. Frangiadis said if anyone was interested in marching in the parade to please contact the Wareham Village Association at wva2012@gmail.com or by calling 508-291-3677.

8. SEWER BUSINESS

- a. Special Legislation for sewer commissioners

This item was put off until all five members are present.

- b. Funding source for contract 2

Selectman Begley went over the figures for contract #2. The total cost of the project was 5,847,133.89, number of properties were 274, which the total cost of the betterment is \$21,339.90. The betterment approved at town meeting was capped at \$18,000, which leaves a difference of \$3,339.90 per property for a total deficit of \$915,132.60. Mr. Sullivan will speak with someone at the DOR to find out what the appropriate process is to address the deficit. Attorney Bowen will look into whether or not the \$3,339.90 amount is considered possible income.

- c. Capping of betterment for contract 2

Discussed above under funding source for contract 2.

- d. Any other sewer business

9. TOWN BUSINESS

- a. Approval of memorandum of understanding and management plan from the Division of Marine Fisheries

Present before the board: Garry Buckminster

MOTION: Selectman Begley moved that the board approve the Memorandum Of Understanding & Management Plan to the Division of Marine Fisheries and the Commonwealth of Massachusetts in the document provided to the Board of Selectmen dated December 15, 2012. Selectman Teitelbaum seconded.

VOTE: 4-0-0 (Unanimous)

- b. Vote to execute TIFF agreement

MOTION: Selectman Begley moved to have the Board of Selectmen execute the TIFF agreement between the Town of Wareham and T. Marzetti. Selectman Slavin seconded.

VOTE: 4-0-0 (Unanimous)

SELECTMEN/SEWER COMMISSIONERS MEETING - 11-27-12

(CONT'D)

c. Discussion re: Increase fees for municipal lien certificates
Selectman Teitelbaum would like to check with other communities to see how they increased their fees.

d. Discussion re: TA hiring
The posting for the Town Administrators position was posted internally in the Town Hall.

e. Donation of 55" TV from WCTV to the COA
Present before the board: Paul Ciccotelli and members of WCTV
WCTV have donated a 55" TV to the Council on Aging and was before the board for acceptance of this donation.

MOTION: Selectman Begley moved to accept the donation from WCTV for a 55" TV for the Town of Wareham for purpose of use at the Council on Aging.
Selectman Teitelbaum Seconded.

VOTE: 4-0-0 (Unanimous)

f. Any other town business not reasonably anticipated 48 hours prior to the posting of this meeting.

10. TOWN ADMINISTRATOR'S REPORT

a. Machine surplus request – 1993 Backhoe excavator

This machine is being traded in to purchase a newer machine.

MOTION: Selectman Begley moved to approve the surplus request for the vehicle described to be used for the acquisition of a 2012 John Deere mini excavator (1) 1993 JCB 214S site-master 4wd backhoe excavator serial # USA214SOCPE412088. Selectman Teitelbaum seconded.

VOTE: 4-0-0 (Unanimous)

Mr. Sullivan spoke about a complaint received from the Police Department regarding a restaurant that has closed and have not notified the board. At this time the establishment has not come in to renew the application for next year. The Board asked Mr. Sullivan to check on the status of two establishments owned by this individual and report back to the board at the next meeting.

Mr. Sullivan said that the auditors have left and the DOR will be hearing directly from them. He also stated that the DOR has approved the LA3, LA4 & LA13 forms from the Assessor's Department, which is a major step in setting the tax rate. The balance sheet should be ready by the end of the week by the Accounting office.

Mr. Sullivan stated that EMS was called to a home on November 22nd and upon arrival Wareham EMS paramedics Cheryl Evans and Brian Donahoe responded to a

SELECTMEN/SEWER COMMISSIONERS MEETING - 11-27-12

(CONT'D)

maternity call. On arrival they found the woman in her bedroom and during the exam she delivered a baby boy!

Selectman Begley asked when the Town Accountant position would be posted? Mr. Sullivan said he wouldn't post this until after the 1st of the year so that the tax rate will be set.

Selectman Slavin asked about the payments for the Earth Removal being done by Graziano? Mr. Sullivan will email an update to the Board.

Selectman Teitelbaum asked Mr. Sullivan if he had the personnel in place in the Accounting office until he hires an Accountant? Mr. Sullivan stated that yes he does and he has made sure that it's staffed properly.

11. LIAISON REPORTS

Selectman Slavin said that .75% meals tax is now sitting in the 3rd reading and Susan Williams Gifford's office is working on it.

Selectman Begley stated that the transportation action committee met and an RFP will be going out for four levels of service.

12. ADJOURNMENT

Selectman Slavin moved to adjourn. Selectman Teitelbaum seconded.

VOTE: 4-0-0 (Unanimous)

13. SIGNING OF DOCUMENTS APPROVED BY THE BOARD

Respectfully submitted,

Janet Wilson

Department Assistant

The foregoing minutes were submitted to the Board of Selectmen/Sewer Commissioners on: *12-18-12*

Attest: _____

Ellen M. Begley, Clerk, pro-tem

Date Signed: *12-18-12*

Date sent to the Town Clerk: *12-19-12*